



Nepalese Himalayan Association Scotland

(Registered Charity No. SC 040579)

Unit B, Kettock Lodge Campus 2, Balgownie Drive
Bridge of Don, Aberdeen, AB22 8GU

Constitution

1. Name

The name of the group shall be the Nepalese Himalayan Association Scotland (NHAS) hereafter referred to as the organization.

2. Aims & Objectives

- a. To promote the welfare and relieve the needs of people in Nepal and Nepalese origin in Scotland.
- b. To advance the education of the public in Nepalese culture
- c. To promote the inclusion of people of Nepalese origin in the social, economic and cultural life of the Scotland

3. Membership and Renewal Policy

Any non-resident Nepali aged 18 years or above residing in Aberdeenshire who are willing to share the aims of the organisation can subscribe for NHAS general member with a £5.00 subscription fee.

- a. Membership should be renewed annually with a £2.00 renewal fee.
- b. Membership will be dismissed upon failure in getting membership renewed annually.

4. Executive Committee

- a. The NHAS executive committee may comprise of a maximum of 17 members if required.
 - b. A Chairperson, Secretary and Treasurer shall be elected at the first meeting of the committee following the Annual General Meeting.
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- c. The committee shall determine the frequency of committee meetings.
- d. Meeting of the Executive Committee may be held on the specified date and time in presence of the majority of its executive members.
- e. The Committee shall determine the level of subscriptions and other fees payable by members.
- f. Executive Committee will be formed in every two year on the day of General Assembly. Other sub-committees may be formed as required. However, it is to be noted that one of the suitable members from the Executive Committee will be designated as a coordinator of each sub-committee. All the jobs to be carried out by all sub-committees must be in consultation with the Executive Committee.

5. General Assembly

- a. General Assembly will be held annually in March at which the committee will report on the preceding years work, present the accounts and appoint auditors or examiners. However, The Annual General Meeting shall be held no later than 15th March each year at which the committee will report on the preceding years work, present the accounts and appoint auditors or examiners. All the general members in the community must be informed of date, time and agendas of the General Assembly via email or in writing at least a month prior to the assembly.
 - b. Every second general meeting will elect the new committee, make recommendations and any amendments to the constitution.
 - c. Nominations for the committee shall be received by the Secretary no later than the day of the AGM.
 - d. Motions for the Annual General Meeting shall be submitted in writing to the Secretary no later than 30 days before the AGM.
 - e. Amendments to such motions must be submitted in writing to the Secretary no less than seven days prior to the Annual General Meeting.
 - f. Each member shall have one vote.
 - g. The Chairperson shall have the casting vote.
 - h. Any changes to the constitution must be approved by two thirds of the membership.
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- i. A minute of the Annual General Meeting and of each committee meeting shall be prepared and be available for inspection by any member at the Annual General Meeting.
- j. An advisory committee will be formed via the meeting of Executive Committee.

6. Finance

- a. The Treasurer will open a bank account in the name of the organisation. The account will have three signatories nominated by the committee and cheques may be signed by two of these signatories.
- b. The Treasurer shall keep accounts and present them annually at the Annual General Meeting for inspection.
- c. All monies received shall be devoted to the aims of the organisation.

7. Dissolution

- a. Dissolution of the organisation will take place only at a Special General Meeting and only if agreed by 75% of the membership, present or not.
- b. Funds and possessions shall be dispersed only to organisations sharing similar aims to the organisation or to a local charity, according to the wishes of the meeting.
- c. The expression charity shall mean a body on the Scottish Charity Register, which is also regarded as a charity in relation to the application of the Taxes Acts.

8. Adoption

This constitution was amended and adopted by the organisation on **28 Nov 2012**